

Section 400 - Personnel
Employees Job Descriptions
Custodians

File: 405.09 – R1

Custodians will be assigned, supervised, and evaluated by the Director of Building and Grounds and their duties shall include, but not be limited to, the following:

1. Cleaning of assigned area;
2. Accomplishing minor repair work of school property and equipment;
3. Storing and safely caring for all equipment and materials related to the job assignment;
4. Controlling litter on grounds and providing snow removal as directed
5. Using various cleaning chemicals.
6. Maintaining confidentiality of sensitive information related to staff, students, and parents;
7. Maintaining a cordial and cooperative working relationship with all personnel, students, patrons, and vendors.
8. Maintaining consistent attendance for the benefit of the District.
9. Performing other duties as assigned.