Section 600 – Instruction Academic Achievement <u>Grading Guidelines</u>

The quality of daily work, and all other required scholastic endeavors, will be used with any test scores in the establishment of a grade for each student for each nine-week period. Each nine-week period (quarter) grade will be reported to the guidance office in compliance with directions the principal will give to the faculty. A grade will also be recorded for the complete semester of academic work. If a semester test is administered, each teacher will establish the value of the semester test grade for use in determining the student's semester grade.

Testing (daily quizzes, weekly tests, unit tests, or semester tests) shall be given at the discretion of the individual instructor.

All faculty members of the O'Neill Public Schools shall keep a complete record of the academic progress of each assigned student throughout the time the student is in an academic setting. All faculty members will provide the grading structure, or scheme, in writing to the students in the course at the onset of the class.

When incompletes are completed by the student, it is the responsibility of the instructor to notify the guidance office in writing of the earned letter grade.

The following scale will be used to report the scholastic achievement of O'Neill Public School students at the secondary grade levels:

94 - 100 = A 86 - 93 = B 78 - 85 = C 70 - 77 = D 0 - 69 = F

Legal Reference: Falvo v. Owasso Independent School District No. I-001

Cross Reference: 507.01 Student Records Access

1003 Public Examination of District Records

File: 611.05