

## Section 700 – Business Operation

### Payroll

#### Payroll Procedures

File: 707.01

Monthly payments for classified employees will be made on or about the 20th of each month, starting the month following commencement of employment.

The pay period for certified employees shall be on about the 20th of each month, starting with the month of September or as set forth in the terms of the contract. The annual salary will be divided into twelve nearly equal payments.

The requirements stated in the Negotiated Contract between employees in a certified collective bargaining unit and the board regarding payroll periods of such employees shall be followed.