



**O'NEILL PUBLIC SCHOOLS  
 AUTHORIZATION FOR STUDENT RECORD RELEASE  
 635 N 4<sup>TH</sup> STREET  
 O'NEILL, NE 68763**

**ADMINISTRATIVE OFFICE -  
 PRESCHOOL/SIXPENCE**

635 N 4<sup>TH</sup> STREET  
 PHONE – 402-336-3775  
 FAX – 402-336-4890

**HIGH SCHOOL 7-12**

540 EAST HYNES  
 PHONE – 402-336-1544  
 GUIDANCE. OFFICE – 402-336-2667  
 FAX – 402-336-1105

**ELEMENTARY SCHOOL K-6**

1400 NORTH 4<sup>TH</sup> STREET  
 PHONE – 402-336-1400  
 FAX – 402-336-2651

DATE OF REQUEST: \_\_\_\_\_

\_\_\_\_\_ REQUEST FOR RECORDS FROM:

\_\_\_\_\_ RELEASE RECORDS TO:

SCHOOL: \_\_\_\_\_

ATTENTION: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY/STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

**RECORDS AUTHORIZED FOR RELEASE:**

- |                                  |                                      |
|----------------------------------|--------------------------------------|
| _____ ACADEMIC RECORDS           | _____ REPORTS REGARDING IEP          |
| _____ TEST SCORES                | _____ BIRTH CERTIFICATE              |
| _____ HEALTH RECORDS             | _____ STATE ASSESSMENT SCORES        |
| _____ ATTENDANCE RECORDS         | _____ STUDENT CODE # (ONLINE SCHOOL) |
| _____ PSYCHOLOGICAL RECORDS      | _____ IMMUNIZATION RECORDS           |
| _____ INDIVIDUAL EDUCATION PLANS | _____ ALL OF THE ABOVE               |
| _____ OTHER _____                |                                      |

STUDENT NAME: \_\_\_\_\_

BIRTHDATE: \_\_\_\_\_ GRADE LEVEL: \_\_\_\_\_

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_

STUDENT SIGNATURE (18 OR OLDER) \_\_\_\_\_

**OFFICE USE ONLY**

PREPARED BY: \_\_\_\_\_

DATE SENT: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

\_\_\_\_\_