

**Section 600 – Instruction**  
**Instructional Arrangements**  
**Student Production of Materials and Services**

**File: 607.04**

Students may produce services and materials in the schools only when such production furthers such student's educational development.

Costs of services and products produced in school shops and laboratories, for non-school use or consumption, shall be borne by the user or consumer when such costs are over and beyond normal instructional and material costs. A discussion between the student and the instructor shall be held concerning these costs prior to the onset of the project.

Priorities for the availability of students to perform these services or to produce products for non-school use (such as servicing automobiles in shop class) shall be as follows:

1. The project must fit into the overall educational development of the student. Students may serve as student or office assistants, assist in running audio-visual equipment, etc. if it can be determined that such activities benefit the overall educational development of the student. Such activities must not take a student out of a scheduled class and must have prior consent of the principal.
2. How does the project benefit the community, or organizations within the community, other than school system employees or members of the board of education? Students should be taught that community service or community projects that benefit the area are worthy activities.

Cross Reference:       409.04 Certificated Employee Publication or Creation of Materials  
                              504.19 Student Fees